



Curriculum vitae

Radhika gupta

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Behind truck union Anantpura,
Kota, 324005.

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CAREER OBJECTIVE:-

Aiming to achieve challenging and professional position from where I can make a significant Contribution the organization in the form of my dedication by using all my skills.

EDUCATIONAL QUALIFICATION:-

- **10th** passed from Queen victoria girls inter college, Agra.
- **12th** passed from Queen victoria girls inter college, Agra.
- **B.B.A.** from **Uttam institute of technology and management, Agra**

TECHNICAL QUALIFICATION:-

- Basic knowledge in computer application.
- Basic knowledge in MS Excel.

WORKING EXPERIENCE:-

- 1 year experience in **PHYSICS WALLAH PVT. LTD.** as an associate in counselling department in Kota.
- 1 year experience in HOLY PUBLIC SCHOOL in Admin Dept. as a Data entry operator. (2019-2020)
- 1 year experience in ERA MODEL SCHOOL in Admin Dept. (2020-2021)
- Currently work in VIDHYANJALI ACADEMY SCHOOL in Admin dept.

PERSONAL INFORMATION:-

- Husband's name : Kushal Gupta
- D.O.B. : 28 JUNE 1997
- GENDER : Female
- Marital Status : Married
- Nationality : Indian
- Religion : Hindu
- Language known : Hindi, English.

DECLARATION:-

- I hereby declare that the facts stated above are authentic and true to best of my knowledge.

